

## **IMT Student and Alumni Group Regulation**

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### **Article 1 - Object**

1. The present regulation disciplines the activities and working modalities of the IMT Alumni and Students Group. This apolitical and nondenominational Group represents a community where IMT PhD students and alumni can interact with each other. Through its activities, this community aims at enhancing the research experience at IMT and at representing a reference point at a scientific, professional and cultural level for all members. The Group is supported by IMT within the School's institutional activities.

### **Article 2 - Base**

1. The Group is based at IMT Institute for Advanced Studies Lucca, Piazza S. Ponziano 6, Lucca.

### **Article 3 - Members**

1. All matriculated students and all alumni are *de jure* members of the Group, unless they claim the right not to be included.
2. PhD students and alumni who do not act in accordance with the Group goals, who have been excluded from the School or who act in contrast with IMT Code of Ethics cease to be Group members.
3. Such exclusions are deliberated on by the Assembly and communicated to the person concerned.

### **Article 4 - Goals**

1. The Group pursues the following goals and carries out the following activities:
  - maintenance and development of personal, cultural and professional relations among all IMT PhD students and alumni and of the contact between PhD students, alumni and School;
  - support to IMT placement activities;
  - proposal of and support to the organization of study days, conferences, scientific and cultural events, even in collaboration with local organizations, enterprises and associations;
  - promotion and circulation, at a local and international level, of the cultural and scientific events organized by IMT, and of the research opportunities at IMT;
  - exchange of information on job and research opportunities at an international level or on opportunities of scientific collaboration with other Group members;
  - other cultural, art and sport activities;
  - proposal of and support to merchandising activities, e.g. production and sale of gadgets with the IMT logo;
  - production and electronic publication of information on IMT community and Group activities;
  - publication of articles and other scientific contributions of the Group members.

## **Article 5 - Assembly**

1. The Assembly meets at least once a year and every time at least the 10% of the members or the 50% of the PhD students request a meeting. The Assembly is convened, at least a month before the set date, by the Group Coordinator via email (indicating date, place and agenda) to all members and through the publication on the Group webpage.
2. The Assembly is to be deemed duly convened regardless of the present members.
3. The Assembly deliberates when the simple majority of the members entitled to vote are present. All members have the right to come in, intervene/speak and vote for themselves and as delegates of up to 5 other members. PhD students who have enrolled less than 3 months before the Assembly meets have no right to vote nor to be chosen as delegates.
4. The Assembly is chaired by the Coordinator or, in case of his/her absence, by the Deputy Coordinator. In cases where both Coordinator and Deputy Coordinator are absent, the Assembly is chaired by a President elected at the beginning of the meeting. The President appoints a recording secretary required to draft the minutes of the meeting.
5. The proxies validity is ascertained by the President at the beginning of the meeting.
6. The Assembly:
  - elects the Group Coordinator;
  - deliberates on all proposals of activities and the relative use of economic resources assigned to the Group activities;
  - can propose modifications to the present regulation and expresses an opinion on the modifications proposed by IMT to the present regulation; such opinion is taken into account by the School;
  - discusses and deliberates on all issues of interest for the Group.

## **Article 6 - Coordinator, Deputy Coordinator and Alumni representative**

1. The Coordinator, elected by the Assembly among the Group members, holds office for two years.
2. The Coordinator promotes and coordinates, in collaboration with IMT, the Group activities. The Coordinator is the only representative in the relations of the Group with IMT.
3. The Coordinator appoints a Deputy Coordinator, who collaborates with him/her and substitutes him when unavoidably detained; the appointment is approved by the Assembly.
4. If the Coordinator resigns or leaves the position beforehand, the Assembly shall be immediately convened to elect a new Coordinator. In the meanwhile, the Deputy Coordinator takes over for the resigning Coordinator.
5. The Alumni Representative, elected by the Assembly among alumni or PhD students who have already completed their third year, coordinates the relation between alumni and PhD students. The Alumni Representative holds office for two years.

## **Article 7 - Communications**

1. All Group members have to indicate the email address they want to be contacted at to receive the Group communications. If they do not specify their personal email, they will be contacted at their IMT account.

## **Article 8 - Relations between IMT and the Group**

1. Within its institutional activities, IMT supports the Group.
2. In particular, IMT:
  - guarantees that the Group has access to the School premises and equipment, availability permitting;
  - assigns a dedicated section of the School's website to the Group, who is entirely responsible for the autonomously managed contents. The School reserves the right to remove the contents if they break the law or contrast with IMT regulations and Code of Ethics or with the Group's goals;

- assigns one or more email addresses to the Group on the School's domain.
- 3. All activities IMT has to pay for shall be approved by the School according to the rules set in the relevant regulations and the Italian legislation in force. Any purchase of goods and services is made in accordance with the legislation regulating public contracts.
- 4. Any external funding to the Group activities is included, as a specific budget entry, in the IMT budget.
- 5. Activities implying the use of the IMT name or logo shall be approved by the School according to the procedures set in the relevant regulations.
- 6. If an activity proposed by the Group is not approved by the School, the decision has to be motivated and communicated to the Coordinator.