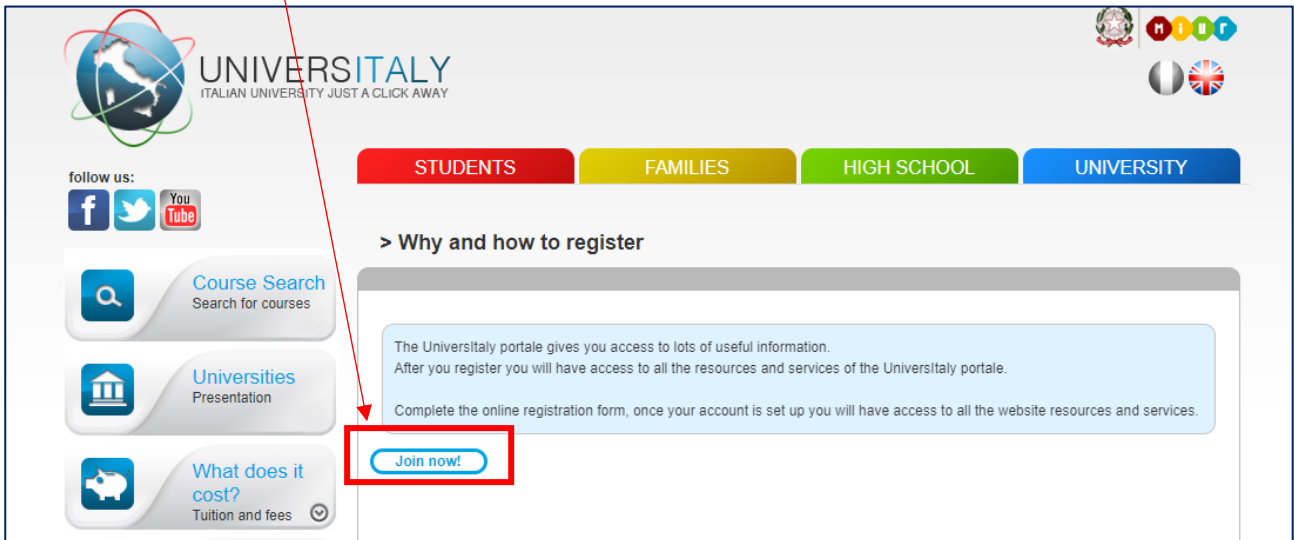


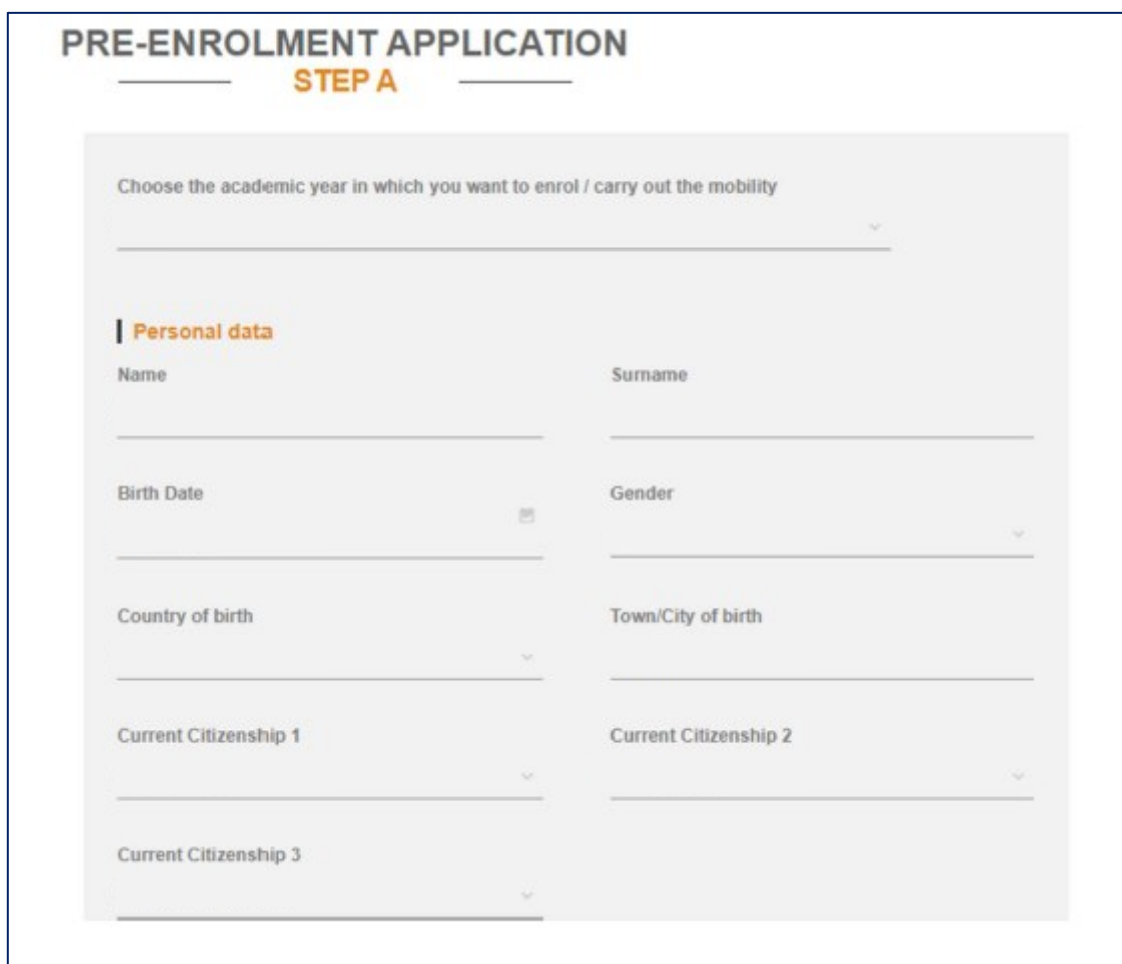
VISA APPLICATION

You first need to **register** to University (<https://www.universitaly.it/index.php/>) to get your credentials.



The screenshot shows the University portal homepage. At the top left is the University logo with the text "UNIVERSITALY ITALIAN UNIVERSITY JUST A CLICK AWAY". To the right are logos for MIUR and the Italian and UK flags. Below the logo are social media icons for Facebook, Twitter, and YouTube. A navigation bar contains four buttons: "STUDENTS" (red), "FAMILIES" (yellow), "HIGH SCHOOL" (green), and "UNIVERSITY" (blue). Below the navigation bar is a section titled "> Why and how to register". A light blue box contains the text: "The Universitaly portale gives you access to lots of useful information. After you register you will have access to all the resources and services of the Universitaly portale. Complete the online registration form, once your account is set up you will have access to all the website resources and services." Below this text is a blue button labeled "Join now!" which is highlighted with a red rectangle. A red arrow points from the word "register" in the text above to this button. On the left side, there are three widgets: "Course Search" (Search for courses), "Universities" (Presentation), and "What does it cost?" (Tuition and fees).

As soon as you have your username and password, **log in** to insert your **personal data**:



The screenshot shows the "PRE-ENROLMENT APPLICATION" form, specifically "STEP A". The form is titled "PRE-ENROLMENT APPLICATION" and "STEP A". Below the title is a dropdown menu labeled "Choose the academic year in which you want to enrol / carry out the mobility". Below this is a section titled "Personal data" with several input fields: "Name", "Surname", "Birth Date", "Gender", "Country of birth", "Town/City of birth", "Current Citizenship 1", "Current Citizenship 2", and "Current Citizenship 3". Each field has a corresponding input line or dropdown arrow.

| | |
|---|--------------------------------|
| Official home address | |
| Street | Number |
| <input type="text"/> | <input type="text"/> |
| Country | Town/City |
| <input type="text"/> | <input type="text"/> |
| ZIP Code | Additional address information |
| <input type="text"/> | <input type="text"/> |
| Contacts | |
| Telephone | E-mail |
| <input type="text"/> | <input type="text"/> |
| Italian tax code: ONLY if you have one (optional) | |
| <input type="text"/> | |
| GO TO STEP B | |

Then you have

- to upload a copy of your passport (indicating passport number and expiry date),
- to upload a picture
- to indicate where and why you will apply for the visa

PRE-ENROLMENT APPLICATION

STEP B

Passport

Passport number

Expiry date

Upload a passport size picture of your face Nessun file selezionato

Upload your valid passport Nessun file selezionato

Visa Application ?

Country

Where will you apply for a visa?

Specify the reason for the visa application

and to indicate the **data of the Italian University Course** you wish to attend:

Course information

Institution

Institution Name

Course Type

Every Languages
 English Language
 Other Languages

Course Name

Course Curriculum

Course location

ID account at the chosen University / AFAM / Institute

These are the data you have to insert:

| |
|---|
| Institution: University School for Higher Education and Research |
| Institution Name: Scuola IMT Alti Studi Lucca |
| Corse Type: PhD Program |
| English Language |
| Course Name: PhD Program in ¹ |
| Course Curriculum: None |
| Course location: Lucca |
| ID account at the chosen University/AFAM/Institute: N/A |

You are then required to upload the **title certificate** and the **transcript of records**:

PRE-ENROLMENT APPLICATION
STEP C

Qualifications

Upload the qualifications that allow access to the chosen course, according to the information provided by the institution of higher education, with any translations and supporting documents and language certificates.

Upload qualification Qualifications and language certificates

▼

Qualification name

UPLOAD QUALIFICATION **SUMMARY**

¹ If admitted to AMCH and/or CCSN, please indicate "Cognitive and Cultural Systems"; if admitted to CSSE and/or ENBA, please indicate "Systems Science".

When the application is submitted, we will check it: if all information and data are correct, we will confirm you are admitted to the Program you have indicated and the Italian Embassy/Consulate indicated in your application will be notified and will start evaluating your request.

You can check the status of your application logging in to [University](#).